



PARENTAL CIRCULAR

Dear Parent,

As the newly appointed Principal, I am looking forward to creating strong and collaborative relationships with the staff, students and parents of Trinity. I would encourage you to actively participate in the school activities and meetings. I would also like to bring a few points to your notice, as mentioned below:

- ❖ The visiting hours to meet the Principal are:

Monday: 1:45 PM to 3:05 PM

Friday: 11:30 AM to 1:30 PM

Saturday: 10:00 AM to 1:00 PM

- ❖ Please note that the Principal will not entertain any queries at any other timing except the above mentioned timings.
- ❖ All students will be dressed properly in the **SPECIFIED** pattern of school uniform.
- ❖ It will be mandatory for the parent to inform the class teacher in writing if the ward is required to miss the school/class on a particular day.
- ❖ Now onwards a handwriting notebook shall be sent home every day. Each child is expected to write one page daily.
- ❖ The parents are requested to submit photocopies of **AADHAR CARD, Bank Account Passbook of the ward and Category Certificate**, if any. Any queries regarding this matter, please contact Mr. Vitesh Acharya on 94184-58800.

Kindly support us in our endeavours.

Educationally yours,

Date: 17th August, 2017

Vandana Parasher
Principal
Trinity School Mohal